

Exam Service Requests

Happy with grades, would like the script back?

Request Access to Scripts by 30 September – £10.

Concerned about grade, but would like to see script?
(if university place pending, go straight to enquiry about result)

Request Photocopy of Script, priority copy by 22 August – GCE £12.

Clerical check required?
This means the Board will add up your marks again. £14 per GCE unit and £7 per GCSE component or module, deadline 19 September...

Would like to get a script re-marked?

Request Review of Marking.
Request by 19 September - GCE unit £45, GCSE component or module £34.

Would like a script re-marked for a university place?

Request a **PRIORITY** Review of Marking. GCE only, £51. Submit by 22 August.

If a script is re-marked and the grade improves, the service is free. Please then apply for a refund, to the Exams Office.

Exam Service Requests

CANDIDATE DETAILS			
SURNAME	FIRST NAME	CANDIDATE No.	TUTOR GROUP
REQUEST DETAILS			
SUBJECT NAME			
UNIT / EXAM TITLE	LEVEL	BOARD	ENTRY CODE
SERVICE REQUIRED			
			COST
Original Script – cannot get a re-mark subsequently with this request. (£10)		YES	£
Photocopy to aid Enquiry Decision (GCE only) - Priority (£12)		YES	£
Clerical Check (£14 GCE, £8 GCSE per unit / mod.)		YES	£
Priority Review of Marking (GCE only) £51		YES	£
Review of Marking GCE £45, GCSE £34 per unit / mod.		YES	£
		TOTAL	£
SIGNATURES			
Candidate Signature			Date
Parental Consent			Date
Teacher Consent			Date
School use only			
Date Actioned		Payment received	
Initialled		Cash YES	Cheque YES

Please return to the Exams Office, as per schedule published on website.