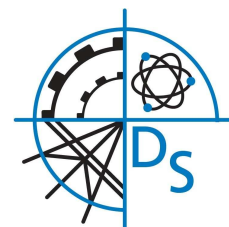


Denefield School

Working together for success

Long Lane, Tilehurst, Reading, RG31 6XY
www.denefield.org.uk Tel: 0118 9413458 Fax: 0118 9452847
Headteacher: Mr G Whiteford



K:\Trips\2011-12\SciTechDisneylandParis8-10.02.12LetoparHAL -nay
10 October 2011

Dear Parent/Carer

Study Experience to Disneyland Resort Paris, 8 – 10 February 2012

Subject to there being sufficient funds to cover the cost, the Science and Technology Curriculum Areas are jointly organising an educational visit to the Disneyland Resort in Paris. The Study Experience provides an exclusive opportunity for students to discover how we can bring science, technology, engineering and maths to life at this world famous leisure destination. Not only will students experience the very latest in ride technology, they will learn how science, technology, engineering and maths are used to build, test, theme, operate and maintain rides at the quality standards expected by Disneyland Paris' 12 million guests per year. Students will attend three presentation-style sessions where they will learn about the resort and how Disney managers and staff put their own experience and expertise into entertaining millions of guests every year.

The Study Experience is arranged through Newmarket Promotions Ltd, an established, fully ABTA bonded tour operator.

'Study Experiences' is an assured member of the School Travel Forum. The School Travel Forum is a group of leading school tour operators who promote good practice and safety in school travel.

Date of Trip: Wednesday 8 February – Friday 10 February 2012

Travel Arrangements: Return coach travel from school to Disneyland Resort Paris using Eurotunnel

Accommodation: Two nights' accommodation at the Hotel Cheyenne on-site at Disneyland Resort Paris, with three students sharing a room. Each room has 1 double bed and two bunk beds. The bunk beds are large enough for adults. Rooms have private bathrooms, TV and telephone.

The cost will not exceed £295.00 (depending on the number of students participating in the visit). This includes:

- all travel and accommodation and travel insurance with West Berkshire LA
- continental breakfasts
- one evening meal at the Hotel Cheyenne
- one evening meal plus entertainment at Buffalo Bill's Wild West Show



Specialist Schools
and Academies Trust
THE SCHOOLS NETWORK™



- admission pass to Disneyland Resort Paris Theme Park and Walt Disney Studios
- three curriculum-led education sessions
- Study Experiences education guide

Cost excludes: Lunches
 Pocket money - in Euros
 Passport - all students wishing to go on this trip must have a full valid passport and EHIC

Payment schedule:

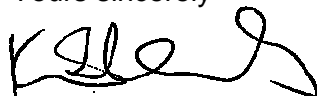
Friday 21 October 2011	Non-refundable deposit due	£100.00
Friday 2 December 2011	Instalment 1 due	£100.00
Friday 6 January 2012	Final instalment due	£ 95.00

Places will be offered on a 'first come, first served basis' and once allocated will mean **deposit cheques are non-refundable**. You should contact the visit leader immediately to discuss any financial issues or alternative arrangements if difficulties with payment arise, or any other situation that could affect your son/daughter's participation.

If you would like your son/daughter to attend this Study Experience, please complete the form below and return it together with the deposit to the Finance Office (cheques made payable to Denefield School) by Friday 21 October, at the latest.

We look forward to a great trip.

Yours sincerely



Mrs K E Halls
Curriculum Leader, Science

Study Experience to Disneyland Resort Paris, 8 – 10 February 2012

Name of student: _____ Tutor group: _____

I would like my son/daughter to participate in the proposed voluntary off-site visit and I am willing to contribute the suggested amount of £295.00, as per the payment schedule above and payment methods overleaf.

I agree to contact the visit leader immediately should any situation arise that may affect my son/daughters participation, either financial or otherwise.

I have ensured that my child understands that it is important to his/her safety and for the safety of the group that any rules and instructions given by the staff in charge are obeyed. I have read through the information overleaf and my child agrees to abide by the code of conduct described. The legal liability of the School Governors, the Headteacher and staff throughout the school visit will be exactly the same as it is when my child is at school.

Parental signature: _____ Date: _____



STUDENT CONDUCT ON FIELD TRIPS/SCHOOL VISITS

When students attend these occasions they are expected to behave reasonably and within the guidelines laid down by the responsible member(s) of staff. The staff are acting *in loco parentis* and impose clear and fair rules upon the students in order to achieve an efficient, pleasant and safe environment for all.

- It is reasonable that each student should obey any rules laid down and act in a careful and responsible manner.
- It is reasonable that each student carry out any safety procedures laid down by the member of staff.
- It is reasonable that each student report to members of staff at the required times. If the students are to be allowed to spend some time without supervision by staff, then the time period should be short and the students should check in at a regular time and place. Older students may be allowed a longer interval between reporting times. All students should be made aware of the place to which they should report.
- It is reasonable to expect all students on a residential visit to be in bed at a specified time depending on their age. All students will be expected to be in their own rooms and quiet by a specified time.
- It is reasonable to expect the students to behave in a way that does not disturb other people. This may require quiet, sensible behaviour when stipulated.
- It is reasonable to expect all students to behave in a way that does not endanger themselves or any others.
- It is reasonable to expect departures from and arrivals to school outside normal school hours to minimise disturbance to our neighbours.

MAKING PAYMENTS FOR SCHOOL VISITS

Due to changes in the administration of school visits, teaching staff are no longer be able to collect money from students themselves. There are now two ways of paying in money for school visits:

1. Parents/carers send cheques via the post. This is the recommended method of payment. Envelopes should be addressed to:

The Finance Office (visits)
Denefield School
Long Lane
Tilehurst
Reading
RG31 6XY

Cheques should be made payable to 'Denefield School' and the student's name, tutor group and title of the visit should be written on the back of the cheque.

2. Students may pay in cheques or cash to the finance office. The office is open at break and lunchtimes every day (10.40 – 11.00am, 12.00 – 1.05pm). Payments cannot be accepted outside these times.

Reply slips/consent forms should also be posted/handed to the finance office. Receipts will be issued to students for all payments received.

**DENEFIELD SCHOOL
PARENTAL CONSENT AND MEDICAL FORM
(OFF-SITE ACTIVITIES)**



To the Parent/Carer

Please find attached to this form information regarding an off-site activity, which is planned from this school. Would you please examine that information and, if you wish your child to attend, complete, sign and return the top copy of this form to the person in charge of the activity as soon as possible.

Student name: _____ Date of birth: _____

Address: _____

NHS number: (if known) _____

Telephone numbers at which parents/carers can be contacted in case of emergencies:

Is your child currently undergoing medical treatment? If so please give details:

Please give details of any medical conditions that might possibly affect your child's performance or safety on this activity:

Please give family doctor's name and address: _____

Does your child have any special dietary needs? _____

STATEMENT

I acknowledge receipt of the information regarding the proposed visit/activity to

_____ on _____

and consent to my child, named above, participating.

I agree to members of staff giving permission for my child to receive appropriate medical treatment in an emergency.

I undertake to inform the teacher in charge of the activity in the event of any changes in my child's fitness prior to the date of departure.

I have ensured that my child understands that it is important for his/her safety and for the safety of the group that any rules and any instructions given by the staff in charge are obeyed.

Signed: _____ Date: _____

Please indicate relationship to child: _____